

# **BONITA UNIFIED SCHOOL DISTRICT**

Official Minutes of the Regular Board of Education  
Meeting – Wednesday, June 6, 2007

## **Call To Order**

9130. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Glenn Creiman at the Education Center 115 West Allen Avenue, San Dimas, California.

## **Members Present**

Glenn Creiman, President  
Chuck Coyne, Vice President  
Robin Carder, Member  
Jim Elliot, Member  
Patti Latourelle, Member

## **Staff Members Present**

Gary Rapkin, Superintendent  
William Brinegar, Assistant Superintendent – HRD  
Kathryn Schneider, Assistant Superintendent – Ed Services  
Ann Sparks, Assistant Superintendent - Business Services

## **REQUESTS TO SPEAK ON AGENDA ITEMS**

Dvora Mayer of CSEA addressed the Board prior to Closed Session as employee representative regarding the Don Roberts case. She urged the Board to make a decision not to appeal the case. After spending considerable time and expense on this case, Ms Mayer is unhappy that in her opinion the District is convinced that the Arbitrator exceeded his authority regarding his decision in the case. Ms. Mayer feels that the employee is entitled to be returned to his position. She requested that the procedures of the Contract be followed. Ms. Mayer stated that Don Roberts wants to return to work and be made whole for his losses.

Arturo Morales, resident of Covina, addressed the Board with concerns regarding the District and the Board of Education. He expressed concern that in his opinion the District has spent excessive funds.

## **CLOSED SESSION**

The meeting convened in Closed Session at 6:15 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

**OPEN SESSION**

9131. The meeting reconvened in Open Session at 7:00 p.m.

**REPORT OF ACTION TAKEN IN CLOSED SESSION**

9132. Motion by Mr. Elliot, seconded by Mr. Coyne the Board of Education voted, on an individual basis, to authorize an appeal from any judgment entered in CSEA/Roberts vs. BUSD, Case No. KS011313 (0).

The roll call vote was as follows:

	<u>AYE</u>	<u>NO</u>	<u>ABSTAIN</u>
Glenn Creiman	X		
Chuck Coyne	X		
Robin Carder	X		
Jim Elliot	X		
Patti Latourelle	X		

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Barbara Litwin.

**APPROVAL OF AGENDA  
ORDER AND CONTENT**

9133. Motion by Ms. Carder, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes approving agenda order and content.

**FEATURED PRESENTATION**

Recognition of Student Board  
Representatives

The Board of Education recognized Christina Hwang, Student Board Representative from Bonita High School; Francine Aleman, Student Board Representative from Chaparral High School; and Dana Malinick, Student Board Representative from San Dimas High School. The Board thanked the students for their service as representatives to the Board of Education during the 2006-2007 school year and presented each of them with a plaque.

Recognition of San Dimas Festival  
Of Arts Award Winning Students

Dr. Kathryn Schneider, along with members of the San Dimas Festival of Arts recognized the top award winning Bonita Unified School District students for their outstanding artistic entries in the Festival interpreting their views of what the West means to them. The Board acknowledged appreciation to the art teachers for their students' outstanding work.

Recognition of San Antonio Regional  
Occupation Program Award Winning  
Students

Dr. Kathryn Schneider recognized the Bonita Unified School District's Regional Occupation Program students who were recipients of the San Antonio Regional Occupation Program and Los Angeles County Olympic Chapter awards for their successful accomplishments in the Regional Occupation Program (ROP). The Board acknowledged appreciation to the ROP teachers for their students' outstanding work.

**APPROVAL OF MINUTES**

9134. Motion by Mr. Elliot, seconded by Ms. Carder and carried by 5 Ayes, 0 Noes, approving the Minutes of the May 9, 2007 Regular Meeting of the Board of Education.

**CONSENT AGENDA**

9135. Motion by Mr. Elliot, seconded by Mr. Coyne and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

**CONSENT AGENDA**

Extended & Overnight  
Educational Field Trips

9136. Approved extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.
- a. Bonita High School ASB Leadership Team to attend 2007 ASB Retreat at the Manhattan Beach Marriott, June 22-24, 2007, Manhattan Beach, CA.
  - b. San Dimas High School ASB Leadership Team to attend Camp Lott Summer Leadership Program at the University of Redlands, July 27-30, 2007, Redlands, CA.
  - c. Bonita High School Cheer Squad to attend Cheer Camp, August 9-12, 2007 at UCLA, Westwood, CA.
  - d. Ramona Middle School U.S. History Club to attend annual trip to Washington, D.C. and Boston, MA, April 5-10, 2008.

Contracts Between BUSD &  
Camp High Trails

9137. Approved Contracts between Bonita Unified School District and Camp High Trails Outdoor Science School for participation in Outdoor Science School for the 2007-2008 school year for Allen Avenue, La Verne Heights and Shull Elementary Schools.

Contract Between BUSD &  
Achieve Data Solutions

9138. Approved Contract between Bonita Unified School District and Achieve Data Solutions, LLC.

Waiver Request for Bilingual  
Testers in Primary Languages

9139. Approved submittal of a Waiver Request for Bilingual Testers in Primary Languages, 2006-2007 school year.

Small Learning Communities  
Grant Application

9140. Approved submittal of Small Learning Communities Grant Application.

Early Intervention for School  
Success (EISS) Program

9141. Approved submittal of Early Intervention for School Success (EISS) Program Grant application.

**CONSENT AGENDA-Cont.**

Community Oriented Policing  
Services & Secure Our Schools  
Grant Application-La Verne Police  
Department

9142. Approved participation in a Community Oriented Policing Services (COPS) Secure Our Schools (SOS) Grant application to be submitted by the La Verne Police Department.

Community Oriented Policing  
Services & Secure Our Schools  
Grant Application-San Dimas  
Sheriff Department

9143. Approved participation in a Community Oriented Policing Services (COPS) Secure Our Schools (SOS) Grant Application to be submitted by the Los Angeles County Sheriff's Department.

Representatives to CIF

9144. Approved designation of high school representatives to California Interscholastic Federation (CIF) Leagues.

Second Reading and Adoption  
Of Board Policy 5131-Conduct

9145. Approved second reading and adoption of Board Policy 5131-Conduct.

"A" and "B" Warrants

9146. Approved and/or ratified "A" (payments for school employees) and "B" warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

9147. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

9148. Approved budget transfers between major object codes, as presented.

Independent Contractor

9149. Approved Independent Contractor Agreement between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contractor Agreement are kept on file in the Business Office.
- a. Mad Science of North Orange County
  - b. Discovery Science Center
  - c. Neil Bodine
  - d. Color Me Mine
  - e. Pioneer Living

**CONSENT AGENDA-Cont.**

Surplus Property

9150. Declared items as listed as surplus in accordance with Education Code 39521 and authorized disposal.

ASB Financial Statements  
Lone Hill Middle School

9151. Approved Lone Hill Middle School's Associated Student Body Financial Statements for the third quarter.

ASB Financial Statements-  
Ramona Middle School

9152. Approved Ramona Middle School's Associated Student Body Financial Statements for the third quarter.

ASB Financial Statements-  
Bonita High School

9153. Approved Bonita High School's Associated Student Body Financial Statements for the third quarter.

ASB Financial Statements-  
San Dimas High School

9154. Approved San Dimas High School's Associated Student Body Financial Statements for the third quarter.

Change Order #2 Bid 06-07:07  
Modernization at Lone Hill-  
Vector Resources

9155. Approved Change Order #2 Bid 06-07:07 for installation of Data/Voice Network Cabling for modernization projects at Lone Hill Middle School – Vector Resources, Inc.

Change Order #3 Bid 06-07:06-  
Modernization at Lone Hill-  
ACC Contractors, Inc.

9156. Approved Change Order #3 Bid 06-07:06 for site construction of modernization projects at Lone Hill Middle School – ACC Contractors, Inc.

Change Order #2 Agreement  
With Superior Construction  
Services for Modernization  
At BHS

9157. Approved Change Order #2 for Agreement with Superior Construction Services, Inc. for DSA inspection services related to modernization projects at Bonita High School.

**CONSENT AGENDA-Cont.**

Change Order #7 Bid 05-06:05  
Modernization at Grace Miller-  
Harik Construction, Inc.

9158. Approved Change Order #7 Bid 05-06:05 for construction of modernization projects at Grace Miller Elementary School – Harik Construction, Inc.

Change Order #7 Bid 05-06:06  
Modernization at Shull Elementary-  
Harik Construction, Inc.

9159. Approved Change Order #7 Bid 05-06:06 for construction of modernization projects at Shull Elementary School – Harik Construction, Inc.

Agreement between BUSD &  
Nigro, Nigro & White, PC

9160. Approved Agreement between Bonita Unified School District and Nigro, Nigro & White, PC to conduct an annual financial and performance audit of the Building Fund for the fiscal year 2006-2007.

Agreement between BUSD &  
American Appraisal Associates

9161. Approved Agreement between Bonita Unified School District and American Appraisal Associates for services designed to support the compliance requirements related to provisions of Government Accounting Standards Board's Rule 34 (GASB 34) and Education Code 35168.

Agreement between BUSD &  
City of San Dimas for Summer  
Food Service Program

9162. Approved Agreement between Bonita Unified School District and the City of San Dimas for the Summer Food Service Program from June 25, 2007 through August 24, 2007.

Amended Agreement Between  
BUSD & Rachlin Architects-  
Ekstrand

9163. Approved Amended Agreement between Bonita Unified School District and Rachlin Architects to provide architectural and engineering services related to the installation of three relocatable buildings and for Division of State Architect required design modifications at Ekstrand Elementary School.

**CONSENT AGENDA-Cont.**

Amended Agreement Between  
BUSD & Rachlin Architects-  
San Dimas High School

9164. Approved Amended Agreement between Bonita Unified School District and Rachlin Architects to provide architectural and engineering services for modernization of facilities at San Dimas High School.

Agreement Between BUSD &  
Golden State Labor Compliance

9165. Approved Agreement between Bonita Unified School District and Golden State Labor Compliance for labor compliance services related to modernization projects at Ekstrand and Roynon Elementary Schools and Ramona Middle School.

Communication Site Lease  
Agreement Between BUSD &  
Royal Street Communications

9166. Approved Communication Site Lease Agreement between Bonita Unified School District and Royal Street Communications California, LLC.

Site Lease Agreement Between  
BUSD & Omnipoint  
Communications

9167. Approved Site Lease Agreement between Bonita Unified School District and Omnipoint Communications, Inc., a Subsidiary of T-Mobile USA, Inc.

Notice of Completion Bid  
06-07:03-Lone Hill

9168. Approved Notice of Completion for Bid 06-07:03 for data/voice network cabling for interim housing at Lone Hill Middle School – Alquest Technologies, Inc.

Certificated Personnel Report

9169. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

9170. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

**CONSENT AGENDA-Cont.**

**Educational Conferences**

9171. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

**Student Support Services  
Program Assistant**

9172. Approved job description for Student Support Services Program Assistant.

**District Psychologist**

9173. Approved job description for District Psychologist.

**School Psychologist**

9174. Approved revised job description for School Psychologist.

**Revised Classified Salary  
Schedule**

9175. Approved revised Classified Salary Schedule effective May 1, 2007.

**Donations**

9176. Accepted with thanks the donation of gifts valued at \$1,015.00 as determined by the donor and in accordance with Education Code 35273 and directed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

**DISCUSSION/ACTION AGENDA**  
**EDUCATIONAL SERVICES**

**Report on Pilot Preschool Program**

9177. Dr. Kathryn Schneider, along with Alice Murphy, Director of School Age Care and Preschool Programs provided a report to the Board regarding the success of the Pilot Preschool program and possible expansion of the Bonita Unified School District Preschool Program in 2007-2008.



**DISCUSSION/ACTION AGENDA**  
**EDUCATIONAL SERVICES –Cont.**

Deletion of Board Policy 5720-  
Nondiscrimination and Renumbering  
and First Reading of Board Policy  
5145.3-Nondiscrimination/  
Harassment

9178. Motion by Mr. Coyne seconded by Ms. Carder and carried by 5 Ayes, 0 Noes approving deletion of Board Policy 5720-Nondiscrimination and renumbering and first reading of Board Policy 5145.3-Nondiscrimination/Harassment.

Dr. Schneider indicated that Board Policy 5720 is being renumbered to 5145.3 to conform with the numbering system suggested by the California School Boards Association. This policy addresses the District's support for a nondiscriminatory learning environment for students including procedures for responding to potential harassment.

Deletion of Board Policy 5730-  
Notifications Required by Law and  
Renumbering and First Reading of  
Board Policy 5145.6-  
Parent Notifications

9179. Motion by Mr. Elliot seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes approving deletion of Board Policy 5730-Notifications Required by Law and renumbering and first reading of Board Policy 5145.6-Parent Notifications.

Dr. Schneider indicated that Board Policy 5730 is being renumbered to 5145.6 to conform with the numbering system suggested by the California School Boards Association. The updated language in this revised Board Policy includes the requirement to provide notification to parents and/or guardians in English and in the parents and/or guardians' primary language as required by law.

**BUSINESS SERVICES**

Conduct Public Hearing – BUSD  
Recreation Improvement &  
Maintenance District for  
2006-2007

9180. Motion by Mr. Elliot, seconded by Mr. Coyne  
Opened Public Hearing regarding the District's  
confirming a diagram and assessments for the  
Bonita Unified School District Recreation  
Improvement and Maintenance District for fiscal  
year 2007-2008 pursuant to the Landscaping and  
Lighting Act of 1972, Part 2 of Division 15 of the  
California Streets and Highways Code and Article  
XIIID of the California Constitution.

Hearing Opened: 7:44 p.m.

Motion by Ms. Carder, seconded by Mr. Elliot and  
carried by 5 Ayes, 0 Noes, Closed Public Hearing.

Hearing Closed: 7:45 p.m.

No Public comment.

Report on May Revise of  
State Budget

9181. Ann Sparks reported that District staff attended the Governor's  
May Revise Budget Workshop on May 14, 2007. Ms. Sparks  
reported on the information received from the workshop.  
Major components of the May Revise that impact the K-12  
education budget include:
- Statutory COLA is funded at 4.35%, a \$252 per ADA  
increase for unified school districts
  - Equalization aid is not funded for 2007-2008
  - Projected state-wide enrollment decline of .49%
  - Proposed funding for career-technical, education,  
nutrition, teacher preparation, preschool and school  
safety
  - Elimination of proposal to fund Home-to-School  
transportation from the Public Transportation Authority
  - No funding for mandate reimbursements
  - No funding for declining enrollment relief
  - Bifurcated COLA continues for Special Education

Ms. Sparks noted that the District's 2007-2008 budget has  
been adjusted to reflect changes from the May Revise.

**DISCUSSION/ACTION AGENDA**  
**BUSINESS SERVICES-cont.**

Review Preliminary 2007-2008  
District Budget

9182. Ann Sparks reported that the District budget for 2007-2008 is in the last stages of development. The budget as proposed is balanced and is based upon the latest information available. The final budget will be presented to the Board on June 27, 2007. The District budget will be revised as necessary pending the adoption of the State budget. Ms. Sparks reviewed the components of the 2007-2008 District budget and reviewed the revenues and expenditures in the Restricted and Unrestricted General Fund, comparing the 2006-2007 Projected Actuals with the 2007-2008 Preliminary Budget.

**STUDENT DISCIPLINARY ACTION**

9183. Motion by Mr. Elliot, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (c), (j), (k) and #48915 (b)(1), approved recommendation to expel student #980400775 for the remainder of the spring semester 2007 and fall semester 2007, with placement in a Community Day School or Alternative School outside of the Bonita Unified School District.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

Community

Dvora Mayer addressed the Board as a representative from California School Employees Association and expressed disappointment that the Board voted to go ahead with an appeal in the Don Roberts case. Ms. Mayer indicated that she will request an audit of the books on the amount of money being spent on attorney billable hours. She questioned the Board's action to appeal the decision in the case.

PTA

Carrin Bouchard addressed the Board representing the La Verne/San Dimas Educational Foundation. She noted that on May 29, 2007, the Perseverance Awards Ceremony took place. She noted that six graduating seniors were awarded scholarships as well. She thanked Dr. Rapkin, as well as staff members, parents and volunteers for participating in the ceremony. Ms. Bouchard reported that the business-sponsored Educational Foundation banners are being finalized for display throughout the cities of La Verne and San Dimas.

Carrin Bouchard addressed the Board as a member of the PTA Council and reported that PTA is a sponsor of the Open Houses throughout the District, as well as Bonita High School's Senior Projects and Senior Award Night. She announced that applications for Community Heroes are available for both communities. She thanked Dr. Schneider and Chuck Coyne for their support.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC-Cont.**

BUTA	Debbie McCaleb addressed the Board as President of BUTA and indicated that she had served as a judge for Senior Projects. She wished Dr. Schneider well on her retirement. She thanked Paul Little for the positive articles in the community newspapers.
CSEA	Jody Grenier addressed the Board as President of the CSEA Chapter and displayed pictures from the District Employee Family Annual Picnic. Mr. Grenier stated that students are number one in priority and this is what it is all about in working together for the benefit of the students. He congratulated Dr. Schneider on her upcoming retirement.
BUMT	No comment

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Ms. Carder reported that she looks forward to the graduation ceremonies. She reported attending the Bonita High School Pop Show, which was wonderful and she enjoyed very much. She reported serving as a judge for the San Dimas High School Senior Projects and noted that the students were very professional and impressive with their presentations.

Mr. Elliot reported attending the Ed Jones Educational Center reception and thanked everyone involved in putting together the event and the Ed Jones Memorial Committee for their decision to rename the STAR Center to the Ed Jones Educational Center. He reported attending the Every 15 Minutes event at San Dimas High School and noted the value of this event. He thanked all of those for their hard work in putting together this event. He attended the Perseverance Awards Ceremony, which he enjoyed very much. He reported attending outstanding Open Houses throughout the District. He thanked the San Dimas Art Festival for their recognition of the talented Bonita Unified School District students who were recognized tonight. He looks forward to the graduation ceremonies and congratulated Robin Carder on her graduation from University of La Verne. Mr. Elliot emphasized the importance of the Fair Kids Programs at the LA County Fair and the effort of the Fairplex for making it a valuable program and educational resource for the students.

**COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.**

Ms. Latourelle reported attending outstanding Open Houses throughout the District. She reported serving as a judge for the Bonita High School Senior Projects and noted that this is a valuable tool for the students. She looks forward to attending Ramona Middle School's production of "Bye-Bye Birdie."

Mr. Coyne thanked Nan Shapiro and the Kindergarten teachers at Gladstone Elementary School for allowing his relative from the Netherlands to observe the Kindergarten program. He reported attending the Hands-On Gold Rush activity and enjoyed it very much. He attended the Perseverance Awards and noted how rewarding it was to see the students receive their awards. He thanked Barbara Litwin, Melissa Smith, Tim Alley, Debra Compton and Gary Rapkin for planning the reception held for the Ed Jones Educational Center. He attended the San Dimas Ad Hoc Committee meeting and noted that progress is being made on the traffic situation surrounding Gladstone Elementary School. He attended the Every 15 Minutes Program at San Dimas High School and noted the value of this program for the students' safety.

Mr. Creiman reported attending the Academic Awards Assembly at Lone Hill Middle School. He enjoyed sitting in on the PFA Scholarships at San Dimas High School. He attended the La Verne Chamber of Commerce Teacher of the Year ceremony, which was a very good event. He attended Open Houses throughout the District. He attended the PTA Spring luncheon on May 25, 2007. He attended the Los Angeles County School Trustees Association meeting. He attended the Ed Jones Educational Center reception and thanked Darla Lupton for her contributions on the Ed Jones Memorial Committee. He noted that June 22 is a Jazz Concert at San Dimas High School.

**COMMUNICATIONS-BOARD/SUPERINTENDENT-Cont.**

Dr. Rapkin noted that this busy time of the year is focused around students. He recognized the staff and parents who support all of the activities for the students. He expressed appreciation for the time given at the Board meetings to recognize students and their accomplishments. He noted that this time of year is a time to recognize the fine work the students do, as well as the teachers, classified staff, administrators and parents who form a partnership to assist students. He thanked the Board for taking the time to recognize the students and staff.

**MEETING DATES**

The next Regular Meeting of the Board of Education will be held on Wednesday, June 27, 2007, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

The Board adjourned at 9:10 p.m.

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Gary Rapkin, Ph.D, Superintendent  
Secretary to the Board of Education